

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 August 2017 to 30 November 2017**

(published as at 3rd July 2017)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3268 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett, Portfolio Holder for Community Leadership and Partnership  
Councillor Joe Baker, Portfolio Holder for Community Safety and Regulatory Services  
Councillor Debbie Chance, Portfolio Holder for the Local Environment  
Councillor Greg Chance, Portfolio Holder for Planning, Regeneration, Economic Development and Transport  
Councillor John Fisher, Portfolio Holder for Corporate Management  
Councillor Mark Shurmer, Portfolio Holder for Housing  
Councillor Pat Witherspoon, Portfolio Holder for Leisure and Tourism  
Councillor Juliet Brunner  
Councillor Brandon Clayton

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Commercialisation and Financial Strategy <b>Key:</b> No	Executive 12 Sep 2017		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Dignity at Work Policy <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Economic Priorities for Redditch Annual Report 2016-17 <b>Key:</b> No	Executive 12 Sep 2017		Report of the Head of North Worcestershire Economic Development and Regeneration	Dean Piper, Head of Economic Development and Regeneration Tel: 01562 732192
Finance Monitoring and Efficiency Plan Update - Quarter 1 2017/18 <b>Key:</b> No	Executive 12 Sep 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Financial Regulations and Contract Procedure Rules <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

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Human Resources and Organisational Development Strategy <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Job Evaluation Policy <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
One Public Estate Exercise <b>Key:</b> Yes	Executive 12 Sep 2017		Report of the Chief Executive	Dean Piper, Head of Economic Development and Regeneration Tel: 01562 732192
Redditch Borough Council Response to the Wyre Forest Preferred Option Plan <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
Reddicard Review <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Leisure and Cultural Services	Julie Heyes, Business Development Manager Tel: 01527 881377

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Seasonal Garden Waste Collections <b>Key:</b> Yes	Executive 12 Sep 2017		Report of the Head of Environmental Services	Guy Revans, Head of Environmental Services Tel: 01527 64252 ext 3292
Service Delivery Options - HRA Gas Maintenance <b>Key:</b> Yes	Executive Not before 12th Sep 2017		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Voluntary and Community Sector Grant Funding 2018/19 <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Community Services	Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284
Fees and Charges 2018/19 <b>Key:</b> No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Homelessness Short Sharp Review - Final Report <b>Key:</b> No	Executive 31 Oct 2017		Report of the Head of Legal, Equalities and Democratic Services	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268
Local Council Tax Support Scheme <b>Key:</b> No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252

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Local Discretionary Relief Scheme <b>Key:</b> No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252
Medium Term Financial Plan - Update Report <b>Key:</b> No	Executive 31 Oct 2017 Executive 12 Dec 2017 Executive 16 Jan 2018 Executive 6 Feb 2018		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Pre-Application Charging Schedule <b>Key:</b> No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Planning and Regeneration	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252
Applying Article 4 Directions to Non-Designated Heritage Assets <b>Key:</b> No	Executive 12 Dec 2017		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
Finance Monitoring and Efficiency Plan Update - Quarter 2 2017/18 <b>Key:</b> No	Executive 12 Dec 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Matchborough and Winyates District Centre Redevelopment Consultation <b>Key:</b> Yes	Executive 12 Dec 2017		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
Supplementary Planning Documents Consultation (Open Space, Good Design, Local List) <b>Key:</b> No	Executive 12 Dec 2017 Council 29 Jan 2018		Report of the Head of Planning and Regeneration	Emma Baker, Development Plans Manager Tel: 01527 64252 ext 3034
HRA Initial Budget 2018/19 - 2020/21 <b>Key:</b> No	Executive 16 Jan 2018 Council 29 Jan 2018		Report of the Executive Director Finance and Resources and Head of Housing Services	Liz Tompkin, Head of Housing  Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 64252 ext 3304  Tel: 01527 881207
Council Tax Base 2018/19 <b>Key:</b> No	Executive 16 Jan 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy 2018-19 <b>Key:</b> No	Executive 16 Jan 2018 Council 29 Jan 2018		Report of the Head of Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Medium Term Financial Plan 2018/19 - 2021/22 and Council Tax Setting <b>Key:</b> No	Executive 19 Feb 2018 Executive 19 Feb 2018		Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Finance Monitoring and Efficiency Plan Update - Quarter 3 2017/18 <b>Key:</b> No	Executive 27 Mar 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Overview and Scrutiny Annual Report 2017/18 <b>Key:</b> No	Council 9 Apr 2018		Report of the Overview and Scrutiny Committee	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268